

Belvidere Medical Practice

6.1.2025

Purpose

This annual statement will be generated each year in January, in accordance with the requirements of the [Health and Social Care Act 2008 Code of Practice](#) on the prevention and control of infections and related guidance. The report will be published on the organisation's website and will include the following summary:

- Any infection transmission incidents and any action taken (these will have been reported in accordance with our significant event procedure)
- Details of any infection control audits carried out and actions undertaken
- Details of any risk assessments undertaken for the prevention and control of infection
- Details of staff training
- Any review and update of policies, procedures and guidelines
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Infection Prevention and Control (IPC) lead

The lead for infection prevention and control at Belvidere Medical Practice is Mandy Till, Lead Practice Nurse/ Prescriber.

The IPC lead is supported by Jane Read, Quality Manager.

a. Infection transmission incidents (significant events)

Significant events involve examples of good practice as well as challenging events.

Positive events are discussed at meetings to allow all staff to be appraised in areas of best practice.

Negative events are managed by the staff member who either identified or was advised of any potential shortcoming. This person will complete a Significant Event Analysis (SEA) form which commences an investigation process to establish what can be learnt and to indicate changes that might lead to future improvements.

All significant events are reviewed and discussed at several meetings each month. Any learning points are cascaded to all relevant staff where an action plan, including audits or policy review, may follow.

In the past year, there have been 0 significant events raised which related to infection control.

There have also been 0 complaints made regarding cleanliness or infection control.

b. Infection prevention audit and actions

Annual duty of care waste audit- completed April 2024.

Environmental cleanliness audit and IPC audit- May 24, July 24 and Dec 2024.

Curtain changing frequency audit- Dec 24.

Handwash audit Nov 2023- (due at next opportunity either PLT meeting or clinical Meeting Jan 25)

Functional risk rating for National cleaning standards reviewed and updated 12/24.

New cleaning company- Kliniclean will be doing regular cleaning audits depending upon the FR rating moving forward to comply with The National Standards of Healthcare Cleanliness 2021.

c. Risk assessments

Risk assessments are carried out so that any risk is minimised and made to be as low as is reasonably practicable. Additionally, a risk assessment that can identify best practice can be established and then followed.

In the last year, the following risk assessments were carried out/reviewed:

Environmental cleanliness,

General IPC

Curtain changing

Vaccine storage.

Waste audit

Sharps box audit.

Hand wash audit

In the next year, the following risk assessment will also be reviewed:

Regular cleaning audits as per the national cleaning standards.

d. Training

In addition to staff being involved in risk assessments and significant events, at Belvidere Medical Practice all staff and contractors receive IPC induction training on commencing their post. Thereafter, all staff receive refresher training via Blue stream academy or face to face every 12-18 months.

Various elements of IPC training in the previous year have been delivered at the following times:

At clinical meetings,

Via email (IPC quiz sent 12.24).

Hand wash audit.

e. Policies and procedures

The infection prevention and control-related policies and procedures that have been written, updated or reviewed in the last year include, but are not limited, to:

Curtain changing frequency policy- 12/24

IPC policy updated- 12/24

Infectious patient placement policy updated 12/24

Policies relating to infection prevention and control are available to all staff and are reviewed and updated annually. Additionally, all policies are amended on an ongoing basis as per current advice, guidance and legislation changes.

f. Responsibility

It is the responsibility of all staff members at Belvidere Medical Practice to be familiar with this statement and their roles and responsibilities under it.

g. Review

The IPC lead is responsible for reviewing and producing the annual statement.

This annual statement will be updated on or before 02/2026.

Signed by

Mandy Till
For and on behalf of Belvidere Medical Practice